In accordance with the University of Western Sydney By-law, 2005, an election is to be conducted to fill a casual vacancy in the position of Academic Staff Member on the University’s Board of Trustees. The term of office will be from 1 June 2008 until 31 December 2009. For information about the functions of the Board and the role and responsibility of members, refer to the document “Information on the role of a Board Member” posted on the Elections web page: http://www.uws.edu.au/boardoftrustees/botelect

**Nominations**
Nominations for the position are now called. Each nomination must be on a separate form that must be signed by the nominated person and two proposers. The nominee and proposers must be academic staff members eligible to stand and vote in the election.

The Nomination Form is available on the Elections web page or by contacting the Returning Officer. 
**It must be lodged with the Returning Officer by no later than 4 pm, Wednesday 30 April 2008.**

Nominees are requested to provide background information about themselves (up to 300 words), which the Returning Officer will make available to voters. This information should be emailed to the Returning Officer, MS Word preferred. The Returning Officer reserves the right to amend text that exceeds this word limit or contains unacceptable material.

**Eligibility**
Only persons who are listed on the Roll of Academic Staff at 4.00pm on Wednesday 30 April 2008, are eligible to stand, propose or vote.

The Roll of Academic Staff contains the names of academic staff employed at the University. Note that a staff member is defined as a person who is working half time or greater and who has accepted and started duty in a position with tenure of one year or more.

**Ballot**
If more than one nomination is received, a ballot will be conducted between Monday 12 May 2008 and Friday 23 May 2008.

E-mail: returningofficer@uws.edu.au

Phone: 02 9678 7859

Jo Maguire
Returning Officer
14 April 2008