

# International Student **POSTGRADUATE** Application Form



- » All fields must be completed in order for this application to proceed for assessment.
- » Please print clearly in BLOCK LETTERS.

Do not use this form if:  
you are a citizen of Australia or New Zealand or hold a permanent resident visa for Australia.

**UWS staff use only**

Indicate at which event this application was collected:

Application fee waiver granted by:

**Section A: Your application**

Country of Citizenship (as stated on your passport)

Country of Birth

Country of Permanent Residence

Passport Number

Are you currently studying in Australia? No  Yes

If YES, please state your visa type

Expiry date /
/

Have you previously applied to UWS? No  Yes

Student Number

Name of Course

Year /
/

Are you a current UWS student? No  Yes

**!** We will contact you by email, post or telephone. However, the UWS preferred method of communication to you is via EMAIL to provide you with information relevant to your application such as updates, coming events, enrolment instructions and orientation activities.

**!** Your application cannot be processed without your personal email address. Please do not substitute your representative's email address here.

**Email address**

Mobile contact number

Daytime contact number

**Section B: Personal details**

Print your details as they appear in your passport

Title Dr  Mr  Mrs  Ms  Miss

Gender Male  Female

Family Name

Given Names

Preferred Name

Date of Birth /
/

**Student address details in Australia**  
*To be supplied if you are currently living in Australia*

Street address

City  State  Postcode

Telephone

Mobile

**Student address details in home country (essential)**  
*This is your permanent address in your home country*

Street address

City  Postcode

Country

Telephone

Mobile

Fax

**Representative contact details (if applicable)**

Representative name

Country

Email

Representative stamp

**!** If you apply through a representative, you should ensure that your representative is registered with UWS to avoid delays in your application. For details of representatives in your country go to [www.uws.edu.au/international/representatives\\_worldwide](http://www.uws.edu.au/international/representatives_worldwide)

### Section C: Course preferences

You may list two courses in order of preference for assessment by UWS International Admissions. If you do not meet the requirements for the course of your first choice, your second preference will then be assessed. Before completing this section please refer to the International Postgraduate Prospectus, Fee Schedule or [www.uws.edu.au/international/course\\_fees](http://www.uws.edu.au/international/course_fees) for the details requested below.

#### Preference ONE

Course Name  Campus\*   
 Code  Intake^  Year

#### Preference TWO

Course Name  Campus\*   
 Code  Intake^  Year

\*Campus codes: BA Bankstown; CA Campbelltown; HA Hawkesbury; PA Parramatta; PE Penrith

^Intake codes: FEB Autumn session (February); JUL Spring session (July)  
 Q1 January intake; Q2 March intake; Q3 June intake; Q4 September intake

### Section D: Interpreting and Translation applicants only

Interpreting and translation applicants must demonstrate advanced proficiency in English AND one of Arabic, Mandarin, Japanese or Spanish.

Please indicate the language you wish to study

If the language you wish to study is NOT your native language you MUST attach evidence of advanced proficiency in that language.

### Section E: Research degree applicants only

You must contact one or more academics to discuss the possibility of supervision before you submit your application. You may be allocated another academic supervisor in your field, depending on the workload of your nominated supervisor(s). A list of research supervisors is on the web at [www.uws.edu.au/research/prospective\\_candidates](http://www.uws.edu.au/research/prospective_candidates)

Who have you contacted to discuss your proposed research?

Have they informally agreed to supervise you? Yes  No  Unknown

Proposed thesis title

PhD  DBA  M(Hons)  Other

Please submit the following information: **Attached?**

**Evidence of research experience** Yes  No   
 Briefly describe your relevant research experience.

**Research output** Yes  No   
 Has your research been published?  
 If YES, provide evidence of your research output.

**Proposed research** Yes  No   
 Attach a brief research proposal (approx. two A4 pages) outlining the research you propose to undertake, noting the research question(s), the importance of this research and the proposed methodology.

**Referees** Yes  No   
 Provide contact details of two academic referees who are familiar with your recent work.  
 The University reserves the right to approach the referees personally if required.

**Work experience and professional affiliations** Yes  No   
 Provide a copy of your CV explaining all your experience and how it relates to the proposed project.

### Section F: Scholarships

Have you been granted a scholarship to undertake your proposed studies? Yes  No   
 If YES, please provide full details.

Name of award  Duration

Granting institution/funding body

### Section G: Academic qualifications

Certified copies of academic qualifications indicating grades and awards received MUST be submitted with this application. If qualifications are in a language other than English, please also supply certified translated copies – see back of application form for details. Your application cannot proceed for assessment without these documents. Please note, a collection of result slips and/or downloadable web transcripts will not be accepted.

#### Current academic study (course yet to complete)

Are you currently enrolled in/studying a post-secondary (tertiary studies) academic qualification? Yes  No   
 If YES, please complete the details below

Date commenced  /  /

Name of qualification/award (eg. Bachelor of Business)  Duration

School/institution

Country/state

Expected date of completion  /  /

Please submit your academic transcripts for every session and year you have studied in the course above with this application. Once you have completed the course, you will need to submit your final completion certificate or graduation award to UWS International Admissions.

#### Previous academic studies

Include details of all your previous academic qualifications. Please list your most recent qualifications first.

1. Date commenced  /  /

Name of qualification/award  Duration

School/institution

Country/state

Date of completion  /  /   
 Secondary (high school) or  Post-secondary (tertiary studies)

2. Date commenced  /  /

Name of qualification/award  Duration

School/institution

Country/state

Date of completion  /  /   
 Secondary (high school) or  Post-secondary (tertiary studies)

## Section H: English Language Proficiency

You must submit proof of your English language proficiency with this application.

Is English your first language?

Yes

No, my first language is

Please indicate which of the following applies to you:

**I have completed/I intend to sit an English language proficiency test (IELTS/TOEFL).** You must submit a certified copy of your IELTS or TOEFL results. Results will only be considered if they have been taken within two years from the time you commence study at UWS.

Please specify:

IELTS Overall Score

Reading  Listening  Writing  Speaking

TOEFL score \_\_\_ + TWE (Test of Written English) score \_\_\_

Date of IELTS/TOEFL test

/  /

**I intend to study an English language pathway program at UWSCollege.** Please complete Section I below.

**I have been studying in Australia or in a country where English is an official language.** If you are, or have been, studying in Australia, UWS will consider studies undertaken within the past two years in assessing English language proficiency.

Please tick the qualification you have completed or are currently studying.

Tertiary study in Australia (e.g. Bachelor or Diploma studies)

Tertiary study in a country where English is an official language

Other

Please specify below:

Name of course

Name of institution

Country  Duration

Start date  /  /

Completion date  /  /

If you do not meet UWS English language requirements, you may automatically be considered for an English language pathway program at UWSCollege. If this is the case, you will be given a package offer from UWS and UWSCollege.

*Please note, for visa application purposes, the Australian Government may require proof of English proficiency and may only accept IELTS. For more information please refer [www.immi.gov.au/students](http://www.immi.gov.au/students)*

## Section I: Application for English language pathway programs at UWSCollege

Complete this section if you are also applying to study an English Language pathway program at UWSCollege before your study at UWS.

For details of fees, courses and start dates please refer to [www.uwscollege.edu.au](http://www.uwscollege.edu.au)

The duration of your English course depends on your English level. All students without an official English test result (e.g. IELTS) are tested on arrival at the College.

### Academic English for Tertiary Studies

EAP How many weeks?

### Advanced Academic English Skills

Module A: Reading and Writing (6 weeks)

Module B: Listening and Speaking (4 weeks)

Module A and B (10 weeks)

Other (please specify)

When do you want to start your English course?

/  /

## Section J: Academic credit/advanced standing for previous study

Do you wish to apply for academic credit/advanced standing from previous study?

Yes  No  Unknown

Please download the Advanced Standing Application form at [www.uws.edu.au/international/credit.html](http://www.uws.edu.au/international/credit.html) You must include this form and certified documentation (as advised on the form) with your application.

## Section K: Application fee payment

The application fee of AUD\$100 has been paid by (please tick one):

**Internet payment**  
Internet payment can be made at: <http://ipay.uws.edu.au/intro.asp>  
Receipt no:

**Telegraphic transfer**  
from an overseas account or bank transfer in Australia.  
A copy of the transfer must be attached to this application form.

**Bankdraft/money order**  
Account name: University of Western Sydney  
BSB number: 062000  
Account number: 13434939  
Bank details: Commonwealth Bank  
48 Martin Place, Sydney NSW 2000 Australia  
Swift code: CTBA442S

**Credit card**  
I authorise the deduction of AUD\$100 application fee from the following credit card account (please tick):

Visa  Mastercard (or Eurocard)

Credit card number

Expiry Date  /

Cardholder's name

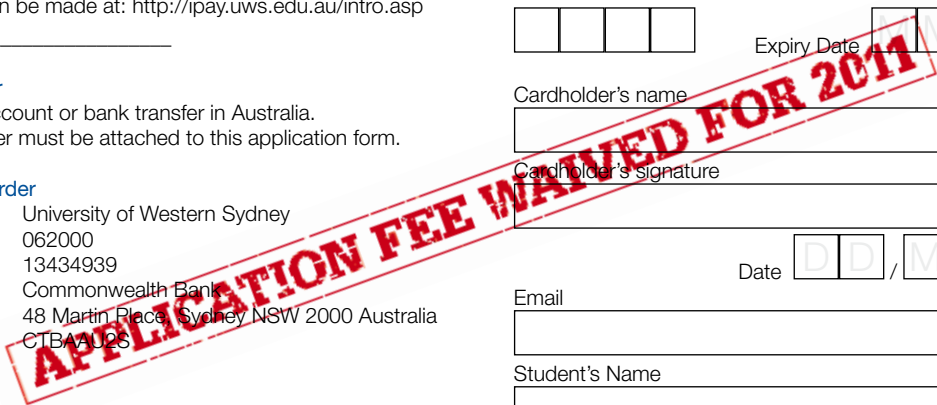
Cardholder's signature

Date  /  /

Email

Student's Name

SID: (office use only)



## Section L: Work experience/employment history and professional associations

Some courses require details of your relevant employment history to support your application. If this information is required, please ensure you provide a letter from your previous employer on original company letterhead stating: your job title, the basis of employment, description of duties performed, duration of your employment, the full name, title and signature of the author of the letter.

Employer

Position

From / /  To / /

List any membership of Professional Associations

## Section O: Declaration and signature

- 1 I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete.
- 2 I authorise the University of Western Sydney to obtain official records from any educational institution previously attended by me.
- 3 I clearly understand and accept that enrolment in the University of Western Sydney will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
  - 3A temporary entry to Australia, if granted, will be for study purposes only
  - 3B to be accepted to study at the University of Western Sydney, I must have at least the minimum academic and English language requirements for the course
  - 3C I will be permitted to continue my study in Australia only if I make satisfactory progress in my course
  - 3D I undertake to inform the University of my Australian residential address and telephone number at enrolment. I will advise the University of any changes to these details while enrolled at the University of Western Sydney
  - 3E I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.

I have read and understood the above conditions and accept them fully.

Signature of applicant (*not agent*)

Date / /

## Certification of documentation

Documents can be certified by any of the following:

- » a UWS International Officer
- » a contracted agent of UWS
- » a Student Centre Officer at UWS
- » the Administration office or official Records Department of the institution which originally issued the document/s
- » an Australian Overseas Diplomatic Mission
- » a Bank Manager/Senior Police Officer (Australia only)
- » a Solicitor/Attorney/Notary
- » a Justice of the Peace

The Certifying Officer must print 'this is a true copy of the original document sighted by me'. They should also record their name, contact address, telephone number, profession or occupation or organisation, date verified and then sign the document. The Certifying Officer should include the official stamp or seal of the certifier's organisation on the copy, if the organisation has such a stamp.

**Warning:** It is an offence to submit fraudulent documentation in support of an application. Where fraudulent documents are detected the application will be rejected; any offer of enrolment will be withdrawn and any students already studying at UWS will have their enrolment cancelled. The matter may be reported to ICAC, the police and DIAC.

## Section M: Have you ...

- provided your email address and phone number on the front of this application
- attached certified copies of ALL required documentation
- attached English translations of ALL required documentation
- signed the declaration
- submitted payment of the non-refundable AUD\$100 application fee?

## Section N: How did you hear about UWS?

- Agent
- Education institution
- Education exhibition/interview program
- Family/Friend
- Australian Embassy/High Commission
- Advertisement
- Other, please specify \_\_\_\_\_

- 4 I undertake to pay the prescribed tuition fee for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.
- 5 I understand I will be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6 and 15 years.
- 6 I understand that the University of Western Sydney reserves the right to vary any decision regarding admission or enrolment made on the basis of incorrect or incomplete information.
- 7 Should I be found ineligible for admission to either of the courses nominated on the front of this application, I authorise UWS to assess my eligibility for a university pathway course.
- 8 The information provided by me to the University of Western Sydney may be made available to Commonwealth and State agencies, pursuant to obligations under the ESOS Act 2000 and National Code. [http://aei.gov.au/AEI/ESOS/NationalCodeOfPractice2007/National\\_Code\\_2007\\_pdf.pdf](http://aei.gov.au/AEI/ESOS/NationalCodeOfPractice2007/National_Code_2007_pdf.pdf)
- 9 FEES For information regarding Fees please refer to our website at [www.uws.edu.au/international/course\\_fees](http://www.uws.edu.au/international/course_fees)
- 10 REFUND POLICY For information regarding the Refund Policies please refer to our website at [www.uws.edu.au/international/feepol](http://www.uws.edu.au/international/feepol)

Guardianship (for students under the age of 18 at time of application, the signature of a parent or guardian is required)

Parent/Guardian signature of applicant

Date / /

## Lodging your application

Please forward your application to:

UWS International Admissions  
 University of Western Sydney  
 Building ES, Parramatta campus  
 Locked Bag 1797  
 Penrith NSW 2751  
 AUSTRALIA

Or email your application to [uwsiadmissions@uws.edu.au](mailto:uwsiadmissions@uws.edu.au)

Please note:

- » Satisfying minimum entry requirements does not guarantee admission
- » You will be advised by mail of the result of this application as soon as possible
- » If submitting documents by email, you will need to supply certified copies of original documents on request.

## Students with disabilities

If you need extra help due to a disability while you are studying at the University, please provide a brief statement outlining your needs on a separate piece of paper. This information will be confidential and will not affect your admission to the area of study for which you are applying.