

## PROCESS FOR STUDENT APPEALS

The Student Academic Misconduct Policy has different arrangements for appeals. The Policy permits students to appeal at different stages, against disciplinary determinations. The stages are: Unit Coordinator, Dean, Student Academic Misconduct Committee. Minor and Substantial Misconduct disciplinary determinations can be appealed. A decision made at any level may be appealed at the next level. The Policy does not provide for an appeal against the decision of the Senate's Academic Standards and Integrity Committee.

Disciplinary Decision	Taken by	Possible Penalties	Grounds for Appeal	Process for hearing appeal and outcomes
Minor Misconduct	<b>Unit coordinator</b>	Academic Counselling; Resubmit Assessment Task; Replacement Assessment Task; Downgraded mark for Assessment Task – see clause 41. b	<p>Clause (43) “Within five working days after the date that had been scheduled for the meeting (whether or not the student has attended), the Unit Coordinator will advise the student in writing, by express post and email (sent to the student's contact address held by the University), of the decision, giving reasons for the decision. If the decision is that misconduct has occurred, the Unit Coordinator will also advise the student of his or her right of appeal in accordance with the 'Appeals' provisions of this Policy, below. A copy of this letter will also be sent to the Dean to indicate the outcome of the investigation.”</p> <p>Clause (66): “a. that the student considers there is evidence that a determination made by a Unit Coordinator was made in breach of procedural fairness; and/or b. that the student does not agree that the allegation is correct; and/or c. that the student considers there is now substantial new evidence relating to the original allegation of academic misconduct, which was not previously available to the Unit Coordinator; and/or d. that the student considers that the penalty imposed by the Unit Coordinator was too severe.”</p>	<p>Appeal heard by <b>Dean</b>, at Dean's discretion (67) - see detailed coverage in clauses (68) - (70)</p> <p>Possible outcomes:</p> <p>Allow; dismiss; dismiss but vary penalty. (70)</p>

Disciplinary Decision	Taken by	Possible Penalties	Grounds for Appeal	Process for hearing appeal and outcomes
Substantial Misconduct or Minor Misconduct	<b>Dean</b>	See clause (50) – extensive penalties up to ... “impose a grade of fail in a relevant unit”	<p>Clause (51) “In advising the student of the decision, the Dean must also advise the student of his or her right of appeal in accordance with the "Appeals" provisions in this Policy, below”</p> <p>Clause (74) “An appeal can only be made on one or more of the following grounds, which must be addressed in the appeal letter:</p> <ul style="list-style-type: none"> <li>a. that the student considers there is evidence that a determination made by the Dean was made in breach of procedural fairness; and/or</li> <li>b. that the student considers there is now substantial new evidence relating to the original allegation of academic misconduct, which was not previously available to the Dean; and/or</li> <li>c. that the student considers that the penalty imposed by the Dean was too severe.”</li> </ul>	<p>Appeals heard by <b>Student Academic Misconduct Committee</b> – see clause (72) onwards – at discretion of Chair of Student Academic Misconduct Committee – clause (75).</p> <p>Recommendation made to Pro-Vice Chancellor (E) or VC</p> <p>Allow; dismiss; dismiss but vary penalty - Clause (79):</p>
Substantial Misconduct or Minor Misconduct	<b>Pro-Vice Chancellor (E) or VC on recommendation of Student Academic Misconduct Committee</b>	See clause (60) – penalties available to Student Academic Misconduct Committee, and additional penalties including suspension, exclusion, and expulsion	<p>Clause (63): “The Academic Registrar will, within five working days of receiving the decision, advise the student, via express post and email, of the decision, of any penalty to be imposed, and of the student's right of appeal to the Senate Academic Appeals and Integrity Committee”, within the time specified in Clause 85.</p> <p>Clause (86)</p> <ul style="list-style-type: none"> <li>a. that the student considers there is evidence that a determination made by a Student Academic Misconduct Committee was made in breach of procedural fairness; and/or</li> <li>b. that the student considers there is now substantial new evidence relating to the original allegation of academic misconduct, which was not previously available to the Student Academic Misconduct Committee.”</li> </ul>	<p>Appeals heard by <b>Senate Academic Appeals and Integrity Committee</b> - see clause (84) onwards – at discretion of Chair / Deputy Chair of Senate – clause (87).</p> <p>Allow; dismiss; dismiss but vary penalty. (93)</p>