

Student Administration
Application to Extend Candidature

Postgraduate Research Unit
Locked Bag 1797, Penrith NSW 2751

Please complete this form in **BLACK INK** using **CAPITAL LETTERS**. Mark appropriate answer boxes with a cross (X).

1 - PERSONAL DETAILS

You can make changes to your personal information (except name changes) using MySR at <http://myuws.uws.edu.au>

Student ID number

Are you an international student?

 Yes No

Daytime contact phone number

Title

Family name

Given name(s)

Preferred name(s)

2 - CURRENT PROGRAM AND SCHOLARSHIP DETAILS

I am enrolled in:

PhD EdD DBA DCA DCR MD Masters (Hons)

Attendance mode:

Full time Part time

What School or Research Centre are you enrolled in?

Current minimum submission date

Current maximum submission date

3 - EXTENSION OF CANDIDATURE

I require an extension of candidature to

Attach the following documents:

- a full explanation for the delay
- a statement from your Principal Supervisor outlining the circumstances which have delayed the research
- a detailed timeline for completion, including a summary of work already completed and remaining work to

Summarise why the research has been delayed. (A full explanation must be attached.)

4 - ENDORSEMENTS

Principal Supervisor

Do you support this request? Yes No

Optional - You may wish to comment on your decision

Principal Supervisor name

NAME

School/Centre

Signature

SIGN HERE

Date

D D / M M / Y Y Y Y

Head of School/Research Centre Director

I support this request and agree that the School/Research Centre will carry this candidature as unfunded load for the period of the extension.

Name

NAME

School/Centre

Signature

SIGN HERE

Date

D D / M M / Y Y Y Y

Associate Dean, Research

Do you recommend approval for this request? Yes No

Optional - You may wish to comment on your decision

Name

NAME

Signature

SIGN HERE

Date

D D / M M / Y Y Y Y

5 - DECLARATION AND SIGNATURE

I declare that all the information submitted is true and complete.

I authorise the University to verify any information provided by me, including academic records and employment details.

I understand that the University may reject my application if it finds any information provided in relation to my application to be incomplete, inaccurate or misleading.

In providing my personal information to the University, I understand that, other than as authorised by law, the University will only use this information for the purposes for which it is being collected in accordance with the University's functions and activities associated with my enrolment. In some instances, the University may need to disclose information to any Government department which administers or has authority regarding education or immigration policy and law and any other Government agencies (State, Territory or Federal), an affiliated entity of the University, or to third parties for the purposes of recovering unpaid University fees or other debts owed to the University, and I consent to such disclosure. I also understand that all information will be collected, stored, accessed and disseminated or destroyed in accordance with privacy, records management and other relevant laws, and the University's policies.

I agree to abide by the University of Western Sydney Act, the University of Western Sydney by-law and the rules and policies of the University, as amended from time to time. I also agree that it is my responsibility to ensure that I review the by-law, rules and policies of the University during my period of study as the most current rules are applied and may differ from the time of my initial enrolment. I understand I have access to these documents through the University website.

Student's signature

 SIGN HERE

Date / /

OFFICE USE ONLY

Status Max sub date / / Completed EFTSL

Candidate/Panel notified Yes No

Processed date / / Name

RSC NOTED

RSC noted Yes No

This request is approved by the delegated Research Studies Committee authority Yes No

Name Signature / /