

UNIVERSITY OF WESTERN SYDNEY

UNDERTAKING IN RESPECT OF PROFESSIONAL DEVELOPMENT PROGRAM

In consideration of the University of Western Sydney, Australia, granting me an opportunity to undertake on full salary, a professional development program from:

_____ to _____ with a

financial grant of \$ _____ to support my program, I _____

HEREBY UNDERTAKE:

1. to return to the University at the end of the period specified above and enter into a period of duty equal to the duration of the period specified above. In the event of failure to fulfill this requirement I understand that I may, at the discretion of the University, be required to repay to the University all grants paid in association with the professional development program;
2. to declare professional earnings on the understanding that in the event that I receive an emolument exceeding twenty percent (20%) of salary for the period, I may, at the discretion of the University, be required to refund to the University all, or part, of the grant of \$ _____ with the refund being equal to the sum of money earned in excess of twenty percent (20%) of my salary, up to the value of such grant; and
3. that as soon as practicable after my return to the University and within two months, to submit a brief report via the Deputy Dean, to the relevant Dean or Deputy Vice-Chancellor, a written report, not exceeding 10 pages of typed text, on the outcomes of the program in relation to your PDP objectives. A final copy, with the Dean's or Deputy Vice Chancellor's comments attached, should be forwarded to Kim Nemetz, Office of People and Culture.

SIGNED by the said _____

this _____ day of _____ 20____

in the presence of: _____ Signature _____
Dean/Deputy Dean/School Manager

this _____ day of _____ 20____