



PRIVACY POLICY

Medivax (ABN 22 104 665 634) respects and is committed to protecting the privacy of your personal information. This policy outlines how we collect, use and protect your personal information in accordance with the Privacy Act 1988.

COLLECTION AND USE OF PERSONAL INFORMATION

Most personal information is collected from you with your consent. If we receive information about you from another source such as your employer, we will endeavour to make you aware that we have this information.

We use the information you provide us in the following ways:

1. Organising appointment times for your vaccination program
2. To email you reminder emails, consent forms and other information in relation to your vaccination program.
3. To provide information to the person administering your vaccine so that they can decide if it is safe for you to have it
4. For your employer to be able to identify you and verify that you took part in the vaccination program
5. Maintain a record of the date of vaccination

DISCLOSURE OF PERSONAL INFORMATION

We generally only disclose information for the purpose for which it was collected and where consent has been given. Use or disclosure without consent will occur when:

1. it is required by law
2. we are reporting on suspected unlawful activity
3. it is necessary to supply information to a law enforcement body
4. we believe it is necessary in order to prevent a health risk to you or the public

STORAGE OF PERSONAL INFORMATION

We keep your personal information for the amount of time required by law.

The information is stored both electronically and in hard copy at Medivax's head office in Melbourne.

ACCESS AND CORRECTION

You have a right to access your personal information at any time. You are also able to correct any inaccurate or incomplete information we hold about you.

Access may be denied in some circumstances and the reason will be discussed at the time. An example of why we may deny a request for information is when the privacy of others would be violated.

FURTHER INFORMATION

If you have any further questions or concerns about this policy, please contact us by phoning 03 9696 9030 or emailing mail@medivax.com.au.

To obtain further information about the Privacy Act and your rights, please contact the Office of the Federal Privacy Commissioner or go to www.privacy.gov.au