Application for International Student Admission and International Postgraduate Research Scholarship (IPRS) 2013

Office of Research Services
Locked Bag 1797, Penrith NSW 2751

Important Information
Please read these notes and instructions carefully before completing the Application Form. Applications will not be considered if documentation is missing or is not presented correctly.
Applications Close 31 August 2012

INFORMATION INDEX

Application Form   General information and the IPRS Application Form.
Appendix 1   Referee Reports.
Appendix 2   Certification of documents.
Appendix 3   Presenting Evidence of Research Output and English Language Proficiency.

The University is now seeking applications for International Postgraduate Research Scholarships (IPRS) awards for study in one of UWS’s areas of research concentration:

- Centre for Complementary Medicine Research
- Centre for Educational Research
- Centre for Health Research
- Centre for Positive Psychology and Education
- Religion and Society Research Centre
- Urban Research Centre
- Writing and Society Research Centre
- Artificial Intelligence Research Group
- Disaster Response and Resilience Research Group
- Family and Community Health Research Group
- Industry and Innovation Studies Research Group
- Justice Research Group
- Molecular Medicine Research Group
- Nanoscale Organisation and Dynamics Research Group
- Solar Energy Technologies Group

International postgraduate Research Scholarships (IPRS) are for full-time study towards a higher degree by research and are a tuition fee scholarship. IPRS are funded by the Australian government.

CLOSING DATE

The application and all documentation must be received by 5.00pm on Friday 31 August 2012. Evidence of postage by the due date is not sufficient.

No applications or documentation will be accepted after 5.00pm on Friday 31 August 2012.

ADMISSION

This application form is for both admission to the degree and a scholarship.

For admission, you need to demonstrate prior research experience. This will be through an appropriate course of study, including: Bachelor Honours, a research masters degree, a postgraduate coursework degree that includes a substantial research component or a coursework degree and additional research experience or output.

If you are claiming academic equivalence for admission you must present supporting documentation. You should tell us about your knowledge of research methodology and demonstrate your ability to undertake academic writing. You may also present information about specialist knowledge and skills relevant to the area of study. Presentation of such documentation should be guided by the advice found under Appendix 2.

Additional information about admission criteria can be found on the web at:
http://www.uws.edu.au/research/prospective_candidates/apply
ELIGIBILITY FOR SCHOLARSHIP

Applicants from any country, except New Zealand and Australia are eligible. You must be commencing a new research higher degree and not already hold an equivalent degree. If you have already commenced your research degree, please contact the Research Scholarships Development Officer to determine your eligibility: HDRscholarships@uws.edu.au. Applicants for coursework awards are not eligible to apply, even where there is a research component in the degree.

Current AusAID students are ineligible to apply.

CRITERIA FOR SELECTION

Applicants eligible for consideration for an International Postgraduate Research Scholarship will be ranked by the UWS Research Committee Scholarship Ranking Panel.

Applicants must submit a proposal to be supervised within one of UWS’s Research Centres or Groups and hold an excellent academic record at least the equivalent of an Australian First Class Honours degree (this is a four year degree with a major research project in the final year, with a score of at least 80 percent).

Please ensure that certified copies of all academic transcripts and certificates of completion are included with your application.

PROVISIONS OF THE AWARD

The Award provides for the full cost of tuition for 3 years for doctoral level study and 2 years for Masters Honours. The award may not provide for other fees charged by the University from time to time. The University also provides an additional living allowance of AUD$23,728 per annum and an Overseas Student Health Cover policy.

CANDIDATURE AND SCHOLARSHIP TIME

New candidates will be allocated a maximum of four years full time (eight academic sessions) for Doctorates and two years full time (four academic sessions) for Masters in which to complete the degree. Scholarships will be awarded for a maximum of three years (six academic sessions) for doctoral level study and two years (four academic sessions) for Masters Honours level study. If you are unable to complete your studies within the scholarship timeframe, you may be charged tuition fees for any further periods of enrolment.

ACCEPTANCE

If you are offered a scholarship, you must be prepared to commence your studies prior to the census date for the Autumn academic session, i.e. 31 March. Deferment will only be granted in exceptional circumstances, or where there are delays in obtaining a visa. Students wishing to defer must apply to the University in writing.
**Application for International Student Admission and International Postgraduate Research Scholarship (IPRS) 2013**

**Office of Research Services**  
Locked Bag 1797, Penrith NSW 2751

**IMPORTANT INFORMATION**  
Please complete ALL sections of this application in BLACK INK using CAPITAL LETTERS.  
Applications close 5:00pm Friday 31 August 2012

### SECTION 1 PERSONAL DETAILS

<table>
<thead>
<tr>
<th>Title:</th>
<th>Mr</th>
<th>Ms</th>
<th>Mrs</th>
<th>Miss</th>
<th>Other: ____________</th>
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<tr>
<th>Family Name:</th>
<th>First Name:</th>
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<td>(as stated on your passport or citizenship document)</td>
<td>(as stated on your passport or citizenship document)</td>
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<tr>
<th>Preferred First Name or Alias:</th>
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<th>Date of Birth (dd/mm/yyyy):</th>
<th>Gender:</th>
<th>Male</th>
<th>Female</th>
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- All applicants must attach certified evidence of their citizenship (eg passport or birth certificate)

#### Applicant address details in home country

<table>
<thead>
<tr>
<th>Street Address:</th>
<th>City:</th>
<th>Postcode:</th>
<th>Country:</th>
</tr>
</thead>
</table>

#### Applicant address details in Australia

<table>
<thead>
<tr>
<th>Street Address:</th>
<th>City:</th>
<th>State:</th>
<th>Postcode:</th>
<th>Mobile:</th>
</tr>
</thead>
</table>

- We may contact you by email, post or telephone. However, the preferred method of communication to you is via EMAIL to provide you with information relevant to your application such as updates, coming events, enrolment instructions and orientation activities.
- Your application cannot be processed without a personal email address. Please do not substitute your representative’s email address here.

**Applicant’s email address:**

### SECTION 2 YOUR APPLICATION

#### Country of Citizenship (as stated on your passport):  

<table>
<thead>
<tr>
<th>Country of Birth:</th>
<th>Country of Permanent Residence:</th>
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</table>

#### Are you currently studying in Australia?  

- No  
- Yes

- If YES, please state your visa type (Please attach a certified copy of your visa):  
  
- Student visa  
- Temporary visa subclass: |

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<th>Visa Expiry Date (dd/mm/yyyy):</th>
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- Have you previously applied to UWS?  
  
- No  
- Yes

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<tr>
<th>Name of Course:</th>
<th>Year (dd/mm/yyyy):</th>
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- Are you a current UWS student?  
  
- No  
- Yes

**Representative’s Contact Details (if applicable)**

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<tr>
<th>Representative’s name:</th>
<th>Email:</th>
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<tr>
<th>Agent’s Branch of submission:</th>
<th>Country:</th>
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- If you apply through a representative, you should ensure that your representative is registered with UWS to avoid delays in your application. For details of representatives in your country go to [www.uws.edu.au/international/representatives_worldwide](http://www.uws.edu.au/international/representatives_worldwide)
SECTION 3 YOUR CANDIDATURE

I am applying for: □ Scholarship only (I have already received an offer of admission from UWS) □ Admission and scholarship

I am applying for the following program (choose ONE per application):

□ Doctor of Philosophy □ Doctor of Creative Arts
□ Doctor of Education □ Doctor of Cultural Research
□ Doctor of Medicine □ Doctor of Philosophy (Social & Political Thought)
□ Masters Honours

I am applying to study in the following UWS Research Centre or Group:

□ Centre for Complementary Medicine Research □ Artificial Intelligence Research Group
□ Centre for Educational Research □ Disaster Response & Resilience Research Group
□ Centre for Health Research □ Family and Community Health Research Group
□ Centre for Positive Psychology and Education □ Industry & Innovation Studies Research Group
□ Religion and Society Research Centre □ Justice Research Group
□ Urban Research Centre □ Molecular Medicine Research Group
□ Writing and Society Research Centre □ Nanoscale Organisation & Dynamics Research Group
□ ○ Solar Energies Technology Group
□ ○ Sustainability and Social Research Group

Campus:
I wish to commence my studies in: □ Autumn 2013 (February/March) □ Spring 2013 (July/August)

If you are awarded a scholarship, you must commence your studies in Autumn session 2013 unless approval has been granted to defer your commencement date. If you are unable to commence your studies in Autumn session please indicate why:

SECTION 4 PROPOSED RESEARCH

Prospective candidates must attach a brief research proposal. In your own words outline the research you propose to undertake, noting the research question(s), the importance of this research and the proposed methodology.

You must provide written evidence that an academic member of a UWS Research Centre or Group has agreed to supervise you. The evidence may take the form of a letter or email. The document must include the name of the academic, his/her contact details and include their statement agreeing to supervise your project if you are admitted to the degree. An academic advisor is available in each Centre or Group to assist you to identify a suitable supervisor:
http://www.uws.edu.au/research/scholarships/endeavour_international_postgraduate_research_scholarships_eiprs

Who have you contacted to discuss your proposed research?

Proposed thesis title:
## SECTION 5  OTHER AWARDS/SCHOLARSHIPS

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<tr>
<th>Have you previously received an Australian government funded award?</th>
<th>□ Yes  □ No</th>
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<tr>
<td>Name of Award</td>
<td>Granting Institution/funding body</td>
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<tr>
<th>Have you ever been awarded a postgraduate scholarship?</th>
<th>□ Yes  □ No</th>
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<tr>
<td>Name of Award</td>
<td>Granting Institution/funding body</td>
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<table>
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<th>Have you been granted a scholarship to undertake your proposed studies at UWS?</th>
<th>□ Yes  □ No</th>
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</thead>
<tbody>
<tr>
<td>Name of Award</td>
<td>Granting Institution/funding body</td>
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</table>

## SECTION 6  ACADEMIC QUALIFICATIONS (tertiary)

Certified copies of academic qualifications indicating grades and awards received MUST be submitted with this application. If qualifications are in a language other than English, please also supply certified translated copies – see Appendix 2 for details. Your application cannot proceed for assessment without these documents. Please note, a collection of result slips and/or downloadable web transcripts will not be accepted.

### Current academic study (course yet to complete)

**Are you currently enrolled in/studying a tertiary academic qualification?** □ No  □ Yes *(please complete the details below)*

**Date commenced** *(dd/mm/yyyy)*: ______ / ______ / ________

**Name of qualification / award** *(e.g. Bachelor of Arts)*:  
**Duration:**

**Institution:**  
**Country/state:**

**When do you expect to complete this course?** ______ / ______ / _______

**What language is this qualification being conducted in?**

Please submit your certified academic transcripts for every session and year you have studied in the course above with this application. Once you have completed the course, you will need to submit your final transcript and completion certificate/graduation award to UWS.

### Previous academic studies

Include details of all your previous academic qualifications, both complete and incomplete. Please list your most recent qualifications first.

<table>
<thead>
<tr>
<th>Name of qualification / award <em>(eg Bachelor)</em></th>
<th>Name of Institution</th>
<th>Country/State</th>
<th>Duration <em>(years)</em></th>
<th>Date Commenced</th>
<th>Date Completed</th>
</tr>
</thead>
</table>

Please attach certified copies of all academic transcripts indicating the grades and awards received.

If any of the courses listed above were not completed, please list your reasons for not completing:

<table>
<thead>
<tr>
<th>Name of course</th>
<th>Reason for not completing</th>
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</thead>
</table>

Please note that any prior period of enrolment in a research higher degree either in Australia or overseas will be deducted from the maximum period of candidature and scholarship at UWS. If you have been enrolled in a research higher degree at any time, you must provide evidence of the enrolment including enrolment periods, study mode and scholarships awarded.
SECTION 7 RESEARCH EXPERIENCE AND OUTPUT

Briefly describe your relevant research experience. Attach extra sheets as necessary:

Did any of your prior studies include a thesis component?  ☐ Yes ☐ No

Name of qualification/award | Thesis word count
--- | ---

Please attach a copy of the thesis abstract. Please do not submit a full copy of the thesis.

Has your research been published?  ☐ Yes ☐ No

If YES, you are required to provide evidence of your research output. Please refer to Appendix 3 for information about how to present documentation. A list of publications is not acceptable evidence.

SECTION 8 PROFICIENCY IN ENGLISH

All applicants must meet the UWS English language criteria at the time of making this application. You must submit evidence of your English language proficiency with this application. Please refer to Appendix 3 for information about the English Language requirements at UWS.

Is English your first language?  ☐ Yes ☐ No, my first language is:

Please indicate which of the following applies to you:

☐ I have completed an English language proficiency test. You must submit a certified copy of your test results.

Type of Test sat:

Date of test sat (dd/mm/yyyy): ______ / ______ / ______

English language proficiency tests must be no more than 2 years old at the time of commencement of study at UWS.

☐ I have completed a tertiary qualification where the medium of instruction was English. You must provide written evidence from the Institution that the degree was conducted in English.

Name of course:

Name of institution:

Country:

Duration (years/months):

Start date: ______ / ______ / ______

Date of completion: ______ / ______ / ______

Please ensure that you also meet Department of Immigration and Citizenship requirements for English language ability for the issue of student visas. For more information please refer www.immi.gov.au/students

SECTION 9 PROFESSIONAL EXPERIENCE

Do you have professional experience which is directly related to your proposed research?  ☐ Yes ☐ No

If yes, please attach a brief curriculum vitae (CV) outlining your past professional experience which is relevant to your proposed project. Include the title of any relevant positions held, the name of the company or institution where the position was held, the years you worked there, and details of the work you performed which relates to your proposed research project.
SECTION 10  HOW DID YOU FIND OUT ABOUT THE UNIVERSITY OF WESTERN SYDNEY

☐ Agent  ☐ Friends/Family
☐ Education Institution  ☐ UWS website
☐ Advertisement  ☐ Australian Embassy/High Commission
☐ Education Exhibition/Interview program  ☐ Other, please specify:

SECTION 11  ACADEMIC REFEREES
You should choose referees who are familiar with your recent academic work or research.

You must complete the appropriate section on the attached Referee Reports and forward them to the people nominated in this section of the application form. The University reserves the right to contact the referees directly if required.

Give details of two (2) academic referees who are familiar with your recent academic work.

<table>
<thead>
<tr>
<th>Referee's Details</th>
<th>Referee 1</th>
<th>Referee 2</th>
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</thead>
<tbody>
<tr>
<td>Name</td>
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<td>Position Held</td>
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<td>Postal Address</td>
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<tr>
<td>Email address</td>
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SECTION 12  CHECKLIST

Have you:
☐ completed ALL sections?
☐ attached certified copy of your passport or other evidence of your citizenship (eg birth certificate)? (Section 1)
☐ attached a research proposal? (Section 4)
☐ attached evidence that an academic member of a UWS Research Centre or Group has agreed to supervise you? (Section 4)
☐ attached certified copies of your academic qualifications? (Section 6)
☐ attached information about your research experience and output? (Section 7)
☐ attached a certified copy of your English test result or other evidence of English language proficiency? (Section 8)
☐ attached your CV or resume? (Section 9)
☐ forwarded the referee reports to two referees? (Section 11)
☐ signed the declaration? (Section 13)
☐ Are your documents certified?
SECTION 13  DECLARATION AND SIGNATURE

1. I wish to be considered for entry to the course listed above, and declare that all the information submitted on this application form is correct and complete. I understand that the University may reject my application or revoke any offer of admission if it finds any information provided in relation to my application to be incomplete, inaccurate or misleading.

2. I authorise the University of Western Sydney to obtain official records from any educational institution previously attended by me. I understand that the University is not responsible if an institution does not provide these records.

3. I clearly understand and accept that enrolment in the University of Western Sydney will require compliance with the provisions established by the Australian Government for fee-paying overseas students, which include the following:
   3A. temporary entry to Australia, if granted, will be for study purposes only;
   3B. to be accepted to study at the University of Western Sydney, I must have at least the minimum academic and English requirements for the course;
   3C. I will be permitted to continue my study in Australia only if I make satisfactory progress in my course;
   3D. I undertake to inform the University of my Australian residential address and telephone number at enrolment. I will advise the University of any changes to these details while enrolled at the University of Western Sydney;
   3E. I am to return home on the completion of my study or at the expiration of my temporary entry permit, and I understand that temporary entry as a student confers no right of permanent residence in Australia at a later date.

4. I undertake to pay any fees for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.

5. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

6. I undertaking to pay any fees for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.

7. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

8. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

9. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

10. I undertake to pay any fees for which I am liable, and am aware that failure to pay the charge when it becomes due means that I will not be permitted further temporary stay in Australia to pursue the studies which attracted the charge.

11. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

12. I understand I may be required to pay compulsory school fees for any children accompanying me to Australia who are aged between 6-15 years.

False Information: Giving false or misleading information is a serious offence under the Criminal Code (Commonwealth).

Signature of Applicant

Date ____/____/____ (DD/MM/YY)

Please Note

Satisfying minimum entry requirements does not guarantee admission.

❖ You will be advised by email or mail of the result of this application in October 2012.
SECTION 14 HOW TO SUBMIT YOUR APPLICATION

Your application may be submitted by post, fax or email.

Postal applications should be sent to:
Ms Tracy Mills
Research Scholarships Development Officer
Office of Research Services
University of Western Sydney
Locked Bag 1797
Penrith NSW 2751
AUSTRALIA

Applications may be faxed to: +61 2 4736 0013

Email your application to: HDRscholarships@uws.edu.au
If emailing your application please ensure that the size of the email is no larger than 10MB. If you have large files you will need to send them in more than one email. Please number your emails (eg Smith, IPRS application, email #1)
Please ensure that scanned copies are clear and legible and that certification information is visible.

Confirmation of Receipt
Confirmation of receipt of this application will usually be emailed to you within forty eight (48) hours. If you require notification by mail please enclose a stamped, self-addressed envelope with your hard-copy application. A date stamped copy of the front page of the application will be returned to you as confirmation.

The collection of information in this form is authorised by the Department of Industry, Innovation, Science, Research & Tertiary Education. The purpose is to assist in the proper administration of the IPRS. No information will be disclosed to any other agency or person, except as authorised under the Privacy Act 1988 and the Freedom of Information Act 1982.

CRICOS Provider Code 00917K
APPENDIX 1
Academic Referee’s Report

**Important Information**
Please complete the appropriate sections of this application in **BLACK INK using CAPITAL LETTERS**.
This Report is confidential and must not be returned to the applicants.
This Report must be submitted before the closing date 31 August 2012

The applicant must submit one copy of this form to each of the referees nominated on the Application Form. These referees should be closely connected with the applicant’s most recent academic work.

The *applicant* should complete Section 1 and the *referee* should complete Section 2 before returning the report to the address overleaf.

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### Section 1  APPLICANT DETAILS (to be completed by the Applicant)

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<thead>
<tr>
<th>Title</th>
<th>Family Name</th>
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<td>Given Names</td>
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<td>Postal Address</td>
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<td>Home Telephone Number</td>
<td>Work Telephone Number</td>
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<td>Email address</td>
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<td>Degree sought</td>
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<td>Project Title</td>
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### Section 2  REFEREE’S DETAILS (to be completed by the Referee)

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<th>Title</th>
<th>Family Name</th>
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<td>Given Names</td>
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<td>Position held</td>
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<td>Postal Address</td>
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<td>Work Telephone Number</td>
<td>Email address</td>
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<tr>
<td>State briefly how you know the applicant</td>
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<tr>
<td>If appropriate please indicate the predicted Honours or other result:</td>
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<tr>
<td>Please cross appropriate boxes</td>
<td>Not observed</td>
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<td>Ability to express ideas</td>
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<td>Command of spoken and written English</td>
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<td>Critical ability</td>
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<td>Initiative and motivation</td>
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<td>Perseverance in pursuing aim</td>
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<td>Ability to plan/complete work within a strict timeframe</td>
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<td>Command of techniques required for proposed research</td>
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To assist in assessing the application, please indicate why you believe this applicant would be a suitable candidate for a higher degree research. Please indicate your level of support for receipt of a scholarship.

Referee's Signature        Date

RETURNING THIS FORM

Thank you for completing this form. Please return this form before 31 August 2012 to:

Research Scholarships Development Officer        Or fax this form: +61 2 4736 0013
Office of Research Services                       Or email this form: HDRscholarships@uws.edu.au
University of Western Sydney
Locked Bag 1797
Penrith NSW 2751
AUSTRALIA

Information collected via this form will only be used by the University for the purposes for which it is being collected in accordance with the University’s functions and activities. In some instances, information may need to be provided to external bodies such as UAC, DEEWR, other government agencies and the student associations. All information will be collected, stored, accessed, disseminated and destroyed in accordance with relevant privacy and records management laws and the University’s policies and practices.

CRICOS Provider Code 00917K
APPENDIX 1
Academic Referee’s Report

Important Information
Please complete the appropriate sections of this application in BLACK INK using CAPITAL LETTERS. This Report is confidential and must not be returned to the applicants. This Report must be submitted before the closing date 31 August 2012

The applicant must submit one copy of this form to each of the referees nominated on the Application Form. These referees should be closely connected with the applicant’s most recent academic work.

The applicant should complete Section 1 and the referee should complete Section 2 before returning the report to the address below.

Section 1  APPLICANT DETAILS (to be completed by the Applicant)

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Section 2  REFEREE’S DETAILS (to be completed by the Referee)

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<th>Given Names</th>
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<tr>
<th>Position held</th>
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<tr>
<th>Postal Address</th>
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<tr>
<th>Work Telephone Number</th>
<th>Email address</th>
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<th>State briefly how you know the applicant</th>
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<th>If appropriate please indicate the predicted Honours or other result:</th>
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<tr>
<td>Please cross appropriate boxes</td>
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<td>--------------------------------</td>
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<tr>
<td>Ability to express ideas</td>
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<td></td>
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<tr>
<td>Command of spoken and written English</td>
</tr>
<tr>
<td>Critical ability</td>
</tr>
<tr>
<td>Initiative and motivation</td>
</tr>
<tr>
<td>Perseverance in pursuing aim</td>
</tr>
<tr>
<td>Ability to plan/complete work within a strict timeframe</td>
</tr>
<tr>
<td>Command of techniques required for proposed research</td>
</tr>
</tbody>
</table>

To assist in assessing the application, please indicate why you believe this applicant would be a suitable candidate for a higher degree research. Please indicate your level of support for receipt of a scholarship.

Referee’s Signature    Date

RETURNING THIS FORM

Thank you for completing this form. Please return this form before 31 August 2012 to:

Research Scholarships Development Officer
Office of Research Services
University of Western Sydney
Locked Bag 1797
Penrith NSW 2751
AUSTRALIA

Or fax this form: +61 2 4736 0013
Or email this form: HDRscholarships@uws.edu.au

Information collected via this form will only be used by the University for the purposes for which it is being collected in accordance with the University’s functions and activities. In some instances, information may need to be provided to external bodies such as UAC, DEEWR, other government agencies and the student associations. All information will be collected, stored, accessed, disseminated and destroyed in accordance with relevant privacy and records management laws and the University’s policies and practices.

CRICOS Provider Code 00917K
APPENDIX 2
CERTIFICATION OF DOCUMENTS

What is a certified document?
A certified document is a copy of an original that has been sighted by a qualified person and confirmed as correct and legitimate. When you need a document to be certified you must have both the copy and original with you.

Please ensure that every page of the relevant document is certified. For example, if your transcript is 3 pages in length each page must be certified.

Who can certify my documents?
The person who certifies your document/s must be contactable by telephone during normal working hours.
Your documents must be certified by one of the following authorised officers:
This person may be:
- Any UWS staff member
- An authorised officer at any university or TAFE college
- An authorised officer of the official records department of the institution that originally issued the document/s
- An authorised officer of an Australian overseas diplomatic mission
- An authorised officer of an Australian Education Centre
- An authorised officer at the Universities Admissions Centre (UAC)
- A Justice of the Peace (JP) with a registration number
- An accountant - must be a member of the Institute of Chartered Accountants in Australia, or the Australian Association of Taxation and Management Accountants or be a Registered Tax Agent
- A Bank Manager or Senior Police Officer (Australia only)
- A credit union branch manager
- A commissioner for declarations
- A barrister, solicitor, attorney, notary public or patent attorney
- A police officer in charge of a police station, or of the rank of sergeant and above
- A postal manager
- A Principal of an Australian secondary college, high school or primary school
- A contracted Agent of UWS

You or a family member cannot certify your documents, even if you or they belong to one of the categories listed above.

How should the authorised officer certify each document?
The Certifying Officer must print the following text on the copied document:
“I certify this to be a true copy of the document shown and reported to me as the original.”
They must include their name, address, contact telephone number, profession or occupation or organisation, the date and then sign the document.

The Certifying Officer should also include the official stamp or seal of the certifier’s organisation on the copy, if the organisation has such a stamp.

In addition to the above, a Justice of the Peace must also print their registration number and provide details of the state in which they are registered. Copies certified by a Justice of the Peace without a registration number will NOT be accepted. To find a Justice of the Peace in your area, check the public register of JPs available online from the NSW Attorney-General’s Department at www.lawlink.nsw.gov.au.

Emailing and faxing original documents
Please note that scanned copies of original documents will not be accepted. When providing documentation via email or fax you need to attach scanned copies of certified documents.

Sending original documents in the post
You may submit original documents with a postal application, but UWS cannot guarantee to return original documents to you.
**APPENDIX 3**

**EVIDENCE OF RESEARCH OUTPUT**

You must provide the following documentary evidence of your research output. All copies of publications submitted with this application must be in English. Please ensure that all translations are undertaken by a registered or certified translation service. You cannot submit documents which you have translated yourself.

<table>
<thead>
<tr>
<th>Research Book/Monograph</th>
<th>A copy of the introduction and frontispiece photocopies of contents, preface, introduction, and pages showing all bibliographic information: ISBN author(s), publisher, all dates referring to copyright, publication, printing and distribution.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Exhibitions</td>
<td>Copy of catalogue contents, preface, introduction, ISBN (if applicable), name of exhibitor and curator, date and location of exhibition, total number of works in exhibition and total number of works by claiming artist. Copy of advertising, which should include name of publication and date advertised. Evidence that the gallery/museum is an independent public or commercial organisation (e.g. evidence of a governing board, is a financial concern, annual report extract, employs staff, is autonomous (i.e. independent of the university)</td>
</tr>
<tr>
<td>Recorded Creative Performance Work</td>
<td>Including live music, theatre or dance performances, films, multimedia productions or sound production. Evidence to support commercial distribution (e.g. cover/notes) Evidence of running time Evidence of the role(s) of the claimant e.g. writer, illustrator, producer, director, performer</td>
</tr>
<tr>
<td>Written Creative Work</td>
<td>Including published novels, poetry, plays, film scripts, music scores. All bibliographical information (ISBN or ISSN, author(s), publisher, all dates referring to copyright, publication, printing and distribution).</td>
</tr>
<tr>
<td>Refereed Papers, including conference proceedings</td>
<td>A copy of the refereed paper and photocopies of contents, preface, introduction and pages showing all bibliographical information (ISBN or ISSN, author(s), publisher, all dates referring to copyright, publication, printing and distribution), evidence that the paper is refereed.</td>
</tr>
</tbody>
</table>

**ENGLISH LANGUAGE PROFICIENCY**

Where an applicant has completed all previous studies in a language other than English, the University will require the applicant to demonstrate a satisfactory command of the English language.

Completion of a tertiary level qualification (Certificate IV or above), where the medium of instruction was English, meets this requirement.

Applicants can also demonstrate English language proficiency by achieving a prescribed level in an approved English examination. The approved English Language tests include the International English Language Testing System (IELTS), the Test of English as a Foreign Language (TOEFL) and the Combined Universities Language Test (CULT).

The standards required are:

- IELTS – 6.5 overall score with a minimum of 6.0 in each subtest;
- TOEFL – 575 (minimum 4.5 in TWE);
- TOEFL computer based test – 232 (minimum 4.5 in Essay Writing);
- TOEFL Internet based test – 89;
- Cambridge Certificate In Advanced English – (CAE) – A grade of B or above; or
- Cambridge Certificate of Proficiency in English – A grade of B or above.

English language proficiency tests must be no more than 2 years old at the time of commencement of study at UWS.
FURTHER INFORMATION

If you require further assistance to complete this form, please contact:

Admission enquiries: Student Administration (Operations) Postgraduate Research Unit
Email: sa-research@uws.edu.au
Phone: +61 2 4736 0665

Scholarship enquiries: Research Scholarships Development Officer
Email: HDRscholarships@uws.edu.au
Phone: +61 2 4736 0966

CLOSING DATE

It is extremely important that you provide all information, in the format requested, by the due date. All documentation must be received by 5.00pm on Friday 31 August 2012. No applications or documentation will be accepted after that time. Where applicants cannot verify a claim in the requested format it will not be considered.
International Student Application Declaration

With the Australian Government’s recent review of the student visa program, UWS has been approved as an ‘eligible university’ for participation in the Streamlined Visa Processing (SVP) arrangement.

To be eligible for streamlined visa processing, you must be a genuine student and fulfill the genuine temporary entrant requirement. For the duration of your study, you must also have access to funds to cover your tuition fees, living expenses, Overseas Student Health Cover (OSHC), student services amenities fees, school costs for any school-aged dependents and travel costs. See www.diac.gov.au/students/students/573-0/

The International Student Application Declaration Form verifies genuine temporary entrant and financial requirements and must be completed as part of your application to the University of Western Sydney.

» All questions must be completed in order for your application to proceed for assessment.
» Please print clearly in BLOCK LETTERS

1. Are you over the age of 18 years?  
   (If you answered no, your parent or legal guardian must complete and sign this form).
   □ Yes  □ No

2. Have you ever studied at an Australian university before?  
   (If yes, please provide details, including a certified copy of your academic transcript)
   □ Yes  □ No

3. Have you been refused a visa from any country including Australia for any reason?  
   (If the answer is YES, please provide full details and copies of any documents)
   □ Yes  □ No

4. Have you ever had an Australian visa or visa from another country revoked or cancelled for any reason?  
   (If the answer is YES, please provide full details and copies of any documents)
   □ Yes  □ No

5. Are any family members of yours travelling to Australia with you?  
   If yes, please provide their names and their relationship to you
   □ Yes  □ No

6. I understand that where I enter Australia under streamlined visa processing, I am required to return home after the completion of my studies or upon completion of the applicable post-study work visa period. See DIAC Genuine Temporary Entry Requirement at www.diac.gov.au/students/students/573-4/eligibility-student.htm
   □ Yes  □ No

7. Do you have any relatives (including a spouse, parents or children) currently living in Australia?  
   If yes, are they Australian citizens or permanent residents or do they currently hold other visas?
   □ Yes  □ No

8. Have you read and familiarised yourself with the course structure as outlined on the University website?  
   □ Yes  □ No

9. Is this course relevant to what you have studied before?  
   □ Yes  □ No

10. If this course is not related to your previous studies, is this course related to your current or intended career?  
    If yes, please provide details of your current or most recent employment.
    □ Yes  □ No
11. How would the course benefit you upon return to your home country?

- [ ] increased salary
- [ ] promotion
- [ ] professional recognition
- [ ] better career opportunities
- [ ] other (please specify)

12. Have you read and understood the financial requirements to cover yourself and any family members travelling with you for the duration of your stay in Australia for living costs, tuition costs and school costs for any school-aged children?

Financial costs (living costs, tuition costs and school costs) – www.uws.edu.au/international/fees

- [ ] Yes
- [ ] No

13. Do you have access to funds to cover your tuition costs, you and your family’s accommodation and other living costs, schooling costs for any school-aged children and travel costs to and from Australia?

- [ ] Yes
- [ ] No

If yes, please choose the source of funding and provide evidence of that source of funding:

- [ ] parents
- [ ] other relative(s) in home country
- [ ] bank loan
- [ ] employers
- [ ] relative(s) in Australia
- [ ] scholarships
- [ ] other (please specify)

14. Have you read and understood the information and conditions about applying for an Australian student visa?

See www.diac.gov.au/students

- [ ] Yes
- [ ] No

I, ____________________________ declare that the information I have provided above is accurate and complete. I declare that I understand that the University of Western Sydney is relying on information provided by me to assess my application for admission.

I undertake to notify the University of Western Sydney if there is any change to my circumstances that means that the information supplied above is no longer accurate or complete.

I also acknowledge that it is a condition of this application that I provide any written consents necessary to enable the University or its agent to verify independently any information supplied by me in relation to this application.

______________________________  __________________
Signature                                  Date

Agent’s certification (if applicable)

I, ____________________________ confirm that the student above has been counselled with regards to the questions in this checklist.

______________________________  __________________
Signature                                  Date