The School targeted the following Level 1 units to identify students at risk:

- 200048 Financial Institutions and Markets
- 200052 Introduction to Economic Methods
- 200525 Principle of Economics
- 200488 Corporate Financial Management
- 200549 The Australian Macroeconomy
- 200601 Introduction to Property

**Week 0**
- Orientation & Academic Advising

**Week 1**
- Briefing for First Year Students. First class in each unit given extensive briefing on support mechanisms and how to successfully engage with each unit. In particular, the benefits of PASS are stressed.

**Week 3**
- notify ALL students enrolled in these 6 units by e-mail
  - The importance of engagement with the learning materials and modes of instruction for each unit,
  - Regular access to vUWS,
  - Check assessment requirements for the unit,
  - The due date, content, format and the weight of the FIRST assessment task,
  - Additional support services.
  - First point of contact for HELP.
- **Week 4/5 (before the Census Date)**
  - e-mail students who **FAIL** to
    - attend classes regularly,
    - visit vUWS,
    - FYA, Head of Program & Undergraduate Courses Coordinator advise
      - those students about the right key program,
      - Mode of study - P/T vs F/T.

- **Week 5/7**
  - e-mail students who **FAIL** to
    - Submit the first assessment task and/or did not pass the mid-
      session exam/assignment,
    - Additional support services.

- **Week 12**
  - PITSTOP used to assist students with Final Exam Preparation during
    STUVAC (and in preparation for mid-session assessment). PASS is
    promoted throughout the semester.