ACADEMIC SENATE

SENATE EXECUTIVE COMMITTEE

Confirmed report of the Special Senate Executive Committee meeting (09:08) conducted on 22 September 2009 via email circulation.

The agenda and relevant details were circulated electronically on Tuesday 22 September 2009, for response by COB Monday 28 September 2009.

1. PROCEDURAL MATTERS

1.1 Attendance

Participants:
Associate Professor Paul Wormell (Chair)
Professor Stuart Campbell
Professor Andrew Cheetham
Dr Lauretta Luck
Dr Elfriede Sangkuhl
Professor Geoff Scott
Ms Thea Seabrook
Professor Lynette Sheridan Burns

Apology:
Professor Barbara Holland

2. CONDUCT OF E-MEETING

Members noted the instructions relating to the conduct of the meeting conducted by electronic circulation.

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING

The minutes of the previous meeting held on 24 July 2009 required confirmation. Dr Sangkuhl abstained as this was her first meeting.

It was resolved (SEC09/08:01)
That the unconfirmed minutes of the Senate Executive Committee meeting held on 24 July 2009 be accepted as an accurate record.

4. ACTION SHEETS FROM RECENT MEETINGS

The Committee noted the status of items arising from Academic Senate meetings held on 29 May and 14 August 2009 and from the Executive Committee meeting held on 24 July 2009.

5. UWSCOLLEGE FOUNDATION STUDIES COURSES

The Committee considered recommendations from UWSCollege in respect of the UWSCollege Foundation Studies courses covering the following:
• the calculation of the GPA for UWSCollege Foundation Studies courses;
• the graduation of students from the UWSCollege Foundation Studies courses; and
• a proposal for a "statement of attainment.

The Committee noted that the recommendations have been endorsed by the Senate Education Committee.

A number of members provided comment in relation to the GPA calculation and the Statement of Attainment. The comments were provided to the Chair for further consideration and report on suggested refinement to the resolution SEC09/08:02 below.

It was resolved (SEC09/08:02)
That Senate Executive Committee approve, on behalf of Academic Senate, with respect to UWSCollege Foundation Studies Courses, and with effect from 1 October 2009:

1. That the final Grade Point Average calculation used in Foundation Studies Courses at UWS include only the highest result in any subject attempted.

2. That the GPA calculation for each Foundation Course has a fixed denominator which is 45 for the one semester course, 80 for the two semester course and 80 for the three semester course.

3. That for the three semester course, only results from the unit sets in common with course 9007 (2 semester specialised course) be included in the calculation of the final Grade Point Average.

4. That all students who achieve a final GPA of 5.5 and a C grade in Academic English graduate with a Foundation Studies Certificate.

5. That all students who finish their course and sit for exams regardless of their level of achievement receive a Statement of Attainment in addition to their transcript.

The Committee noted that, following approval, UWSCollege will calculate GPAs manually, until system changes are made to automate the calculation.

Action: Secretary/Chair

6. REPORT FROM ACADEMIC PLANNING & COURSES APPROVALS COMMITTEE
The Committee noted the report of the Academic Planning and Courses Approvals Committee (APCAC) meetings held on 8 and 11 September 2009, and considered the recommendations contained therein.

The Committee approved, on behalf of Academic Senate, the recommendations contained in the APCAC report, as follows:

It was resolved (SEC09/08:03)
That the Senate Executive Committee notes the report from the Academic Planning and Courses Approvals Committee meetings held on 8 and 11 September 2009, and approves, on behalf of Academic Senate, the recommendations contained therein.

It was resolved (APCAC09:8/8)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 1662 - Bachelor of Policing consisting of change of course structure and course content to commence in Autumn 2010 and recommends to Academic Senate for approval.
It was resolved (APCAC09:8/9)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 1600 - Bachelor of Arts (Honours) consisting of addition of Bankstown campus, and adding an alternate unit, to commence in 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/11)
That the Academic Planning and Courses Approvals Committee endorses the major unit set variation to M1003 - Public Relations and M1613PR - Public Relations consisting of removing unit 101045 - Issues of Corporate Public Relations and replacing with 101718 - Issues, Risk and Crisis Communication to commence in Autumn 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/16)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 2708 Graduate Certificate in Applied Finance consisting of changes to the admission requirements to commence in 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/17)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 3656 Bachelor of Information and Communications Technology / Bachelor of Business and Commerce (Accounting), consisting of a change to the Year 4 Accounting course sequence to commence in 2010, and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/18)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 3655 Bachelor of Information and Communications Technology / Bachelor of Business and Commerce, consisting of a change to the Hospitality and Sport Management key program sequence, and replacing 200682 Convention and Special Event Management in the Hospitality key program and 200579 Sport Event and Facility Management in the Sport Management key program with new unit 200742 Sport and Hospitality Event Management, to commence in 2010, and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/19)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 3659 Bachelor of Science / Bachelor of Business and Commerce consisting of a change to the course sequence for the Hospitality, Sport Management and Chemistry (Campbelltown campus) key programs, change to Year 1 course structure for Bachelor of Science (No Key Program) / Bachelor of Business and Commerce (Applied Economics), and replacing 200682 Convention and Special Event Management in the Hospitality key program and 200579 Sport Event and Facility Management in the Sport Management key program with new unit 200742 Sport and Hospitality Event Management, to commence in 2010, and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/20)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 4656 - Bachelor of Health Science consisting of change to course structure to commence in 2010 and recommends to Academic Senate for approval.
It was resolved (APCAC09:8/21)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4611 Master of Acupuncture to 4678 Master of Health Science (Acupuncture) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/22)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4612 Graduate Diploma in Acupuncture to 4679 Graduate Diploma in Health Science (Acupuncture) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/23)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4613 Graduate Certificate in Acupuncture to 4680 Graduate Certificate in Health Science (Acupuncture) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/24)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4614 Master of Traditional Chinese Medicine to 4675 Master of Health Science (Traditional Chinese Medicine) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/25)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4615 Graduate Diploma in Traditional Chinese Medicine to 4676 Graduate Diploma in Health Science (Traditional Chinese Medicine) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/26)
That the Academic Planning and Courses Approvals Committee endorses the major course variation consisting of a name change from 4616 Graduate Certificate in Traditional Chinese Medicine to 4677 Graduate Certificate in Health Science (Traditional Chinese Medicine) to commence in 2H 2010 and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/27)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 7007 Diploma in Business and Commerce consisting of part-time offering to commence in Term 1 2010, and recommends to Academic Senate for approval.

It was resolved (APCAC09:8/28)
That the Academic Planning and Courses Approvals Committee endorses the major course variation to 7008 Diploma in Business and Commerce Fast Track consisting of part-time offering to commence in Term 1 2010, and recommends to Academic Senate for approval.
It was resolved (APCAC09:8/29)  
That the Academic Planning and Courses Approvals Committee endorses the articulation proposals 09L085 to 09L091 (inclusive), 09L093 to 09L103 (inclusive), 09L105 to 09L106 (inclusive) and 09L112 giving students who have completed specified Private Tertiary Institutions courses guaranteed entry (for Advanced Diploma and Diplomas) into course 2739.2 Bachelor of Business and Commerce with specified advanced standing (for all listed qualifications) with effect from Autumn 2010, and recommends the proposals to Academic Senate for approval.

It was resolved (APCAC09:8/30)  
That the Academic Planning and Courses Approvals Committee endorses the articulation proposals 09L109, 09L110 and 09L114 to 09L117 (inclusive), in response to changes in National Training Packages (new packages) for Early Childhood and Tourism, and recommends the proposals to Academic Senate for approval.

It was resolved (APCAC09:9/1)  
That the Academic Planning and Courses Approvals Committee endorses the articulation proposal 09L092 into 1571 Bachelor of Design (Visual Communication) and articulation proposals 09L107 and 09L108 into 1670 Bachelor of Education (Birth – 5 Years), and recommends the proposals to Academic Senate for approval.

Action: Gow

7. SCHOLARSHIP PROPOSAL: AUSTRALIAN MUSHROOM GROWERS ASSOCIATION

The Committee considered, in accordance with the University’s Scholarships and Prizes for Undergraduates Policy, the scholarship proposal donated by the Australian Mushroom Growers Association entitled The Professor Kai Yip Cho Honours Project Scholarship.

The Committee noted that the proposal comprises three scholarships to be offered over the course of three years. Each scholarship is to consist of an amount of $5,000 and relates to students within the College of Health & Science taking their honours year of study. The late Professor Cho was a former UWS staff member who passed away in 2009.

The Committee requested some minor editorial amendment, as follows:
(a) Clause 9 of the Scholarship Agreement, first line: delete “may” after “party”.
(b) Schedule 1, Courses: should refer to a Bachelor (Hons) course offered by the College of Health and Science.
(c) Schedule 1, Criteria: the reference to Agaricus bisporus should be italicised, and replace the reference to “UWS Centre for Food and Plant Science” with “UWS Centre for Plants and Environment”.

The Secretary conveyed the requested amendments to the Office of Development.

It was resolved (SEC09/08:04)  
That Senate Executive Committee approve, on behalf of Academic Senate, the proposed Professor Kai Yip Cho Honours Project Scholarships, donated by the Australian Mushroom Growers Association, for eligible students in the College of Health and Science.

Action: Secretary

8. NEXT MEETING OF SENATE EXECUTIVE COMMITTEE

The next meeting of the Senate Executive is provisionally scheduled for 30 October 2009 in meeting room 3, Building AD, Werrington North, commencing at 9:30am. The next meeting of Academic Senate is scheduled for 16 October 2009.