

## **Notes for 200293 Alternative Dispute Resolution – Parramatta Day**

Before enrolling in 200293 Alternative Dispute Resolution, please read the following important information.

- (1) This unit has a hard quota. A student cannot enrol for this unit if the quota has been met. Requests for the quota to be waived will not be approved. A student may not attend a class in this unit unless he or she is enrolled in the unit.
- (2) Neither the Unit Coordinator nor other staff within the School of Law undertake enrolments. Enrolments must be done online or through a Campus Student Centre.
- (3) Students must be enrolled for the unit and then register for ONE class. Each class has a quota. A student cannot register for a class if the quota for that class has been met. A student may not attend a class for which he or she is not registered, or change classes except by withdrawing from one class and registering for another class in which there are places available.
- (4) Class registration is done after enrolment by email to [lawenquiry@uws.edu.au](mailto:lawenquiry@uws.edu.au). A student must email his or her student number and name, and specify into which class he or she wishes to be registered. It is helpful if an alternative class is also nominated in case the first class is full by the time the email is received. Students will be registered into classes strictly in the order in which their emails are received. No exceptions will be made to this rule. Confirmation of their registration into their preferred class will be emailed to students.
- (5) The available classes are:
  1. Monday 1 December to Thursday 4 December, 9:00am-5:00pm (Group 1)
  2. Monday 8 December to Thursday 11 December, 9:00am-5:00pm (Group 2)
  3. Monday 15 December to Thursday 18 February, 9:00am-5:00pm (Group 3)
  4. Tuesday 13 January to Friday 16 January, 9:00am-5:00pm (Group 4)
  5. Tuesday 20 January to Friday 23 January, 9:00am-5:00pm (Group 5)
- (6) The unit has a strict attendance requirement of 90% for each class and 90% for the unit overall. A student who is not able to meet this attendance requirement for a particular class should not register for that class. A student who cannot register for any class for which he or she can meet the attendance requirement should not enrol in the unit, or, if enrolled, should withdraw. Note that penalties may apply for withdrawals after the census date for the teaching period: the census date for Long Summer School is 9 January 2009, and 23 January 2009 for classes Summer 2009.
- (7) A student may only change class by applying by email to [lawenquiry@uws.edu.au](mailto:lawenquiry@uws.edu.au) and include in this email his or her student number and name, and details of the class in which they are currently registered and the class in which they wish to transfer. Students can only transfer into a class in which there are places. A student may not attend a class other than that in which he or she has been registered until email confirmation has been received that the student has been transferred to another class.

(8) A vUWS site for this unit will be available and students should check that site after enrolment if they wish to obtain an advance copy of the Unit Outline and other unit materials.

All enquiries should be made to [lawenquiry@uws.edu.au](mailto:lawenquiry@uws.edu.au)

### **Notes for 200293 Alternative Dispute Resolution – Parramatta Weekend**

Before enrolling in 200293 Alternative Dispute Resolution, please read the following important information.

- (1) This unit has a hard quota. A student cannot enrol for this unit if the quota has been met. Requests for the quota to be waived will not be approved. A student may not attend a class in this unit unless he or she is enrolled in the unit.
- (2) Neither the Unit Coordinator nor other staff within the School of Law undertake enrolments. Enrolments must be done online or through a Campus Student Centre.
- (3) Once enrolled, a student in this weekend offering does not need to register for a class since there is only one weekend class group: the weekend class is on Saturdays January 10, 17, 24, 31 – 9:00am-5:00pm.
- (4) The unit has a strict attendance requirement of 90% for each class and 90% for the unit overall. A student who is not able to meet this attendance requirement should not enrol for the unit, or if enrolled, should withdraw. Note that penalties may apply for withdrawals after the census date for the teaching period: the census date for Long Summer School is 9 January 2009, and 23 January 2009 for classes Summer 2009.
- (5) A vUWS site for this unit will be available and students should check that site after enrolment if they wish to obtain an advance copy of the Unit Outline and other unit materials.