

In the event of the preferred candidate declining the offer of appointment, the Selection Committee recommends that the appointment be offered to the candidates detailed in the following section who have been listed in order of preference.

Section 3: Interviewed Applicants considered suitable for appointment

<i>Applicant in order of ranking</i>	<i>Assessment of ranked candidate in relation to attribute requirements as outlined in the Person Specification</i>

See over page for Section 4 listing of applicants withdrawn from interview and Section 5 applicants interviewed considered unsuitable for appointment

Section 4: Applicants withdrawn from interview

<i>Applicant</i>	<i>Reason if known</i>
<i>Ranking not required</i>	

Section 5: Interviewed applicants considered unsuitable for appointment

<i>Applicant</i>	<i>Assessment</i>
<i>Ranking not required</i>	

Section 6: Recommendation & Approval

The undersigned Selection Committee members recommend appointment as detailed in Section 2:

	<i>Name</i>	<i>Signature</i>
Convenor:	_____	_____
Member:	_____	_____
Member:	_____	_____
Member:	_____	_____
Member:	_____	_____
Member:	_____	_____
Date:	_____	_____

Approved / Not Approved

<i>VC; DVC(A&S); DVC(D&I); Executive Director, Office of People and Culture; Director; Dean; University Secretary</i>	<i>Signature</i>	<i>Date</i>
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OFFICE OF PEOPLE AND CULTURE USE ONLY:

Verbal Offer Made by: _____	Date: _____
Letter of Offer Prepared: _____	Date: _____
Checked: _____	Date: _____
Runner-up/Unsuccessful Letters: Sent: Yes / No	Date: _____
File Closed on: _____	Date: _____

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