[Program name] On Campus Excursion

Dear Parents/Carers,

Your child has been invited to attend the [Program name] program at Western Sydney University. The day provides insight into the world of higher education and how tertiary education may be an option for their future. The students will be involved in various workshops throughout the day including [workshop name]. The event is completely free to you and your school.

Please complete the permission slip below and return to your child’s teacher prior to the event.

**Date: ­**xx/xx/2019

**Location:** Western Sydney University, [Campus]

**Time:**  Students will need to be ready to depart their school at [x.xxam]. Students will return to school by [x.xxpm].

**Uniform/Equipment:**  Students are to be in full school uniform and bring their school bags, recess and hats.

**Transport:** Students will travel to Western Sydney University with their teachers on a coach bus organised through Western Sydney University.

**Lunch:** Lunch will be provided for the students, please bring morning tea and a water bottle. Also, please inform your child’s teacher if you have any dietary requirements. All chicken provided is halal.

Should you have any further questions please contact your child’s teacher.

Regards,

[Program name]

Western Sydney University

PERMISSION

I \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ give permission for my child \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

to attend the [Program name]. I understand that this will involve them participating in a number of activities at Western Sydney University including providing feedback that will be used to the [Program name].

PARENT/CARER SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

PHOTO CONSENT

I agree to the following:

* Any photos or video taken during the [Program name] activities are to be used for the sole purpose of communicating effectively the [Program name] outcomes and I do hereby give my permission for Western Sydney University to use such images in official university business, including but not limited to: university websites and Facebook pages, university newsletters, newspapers and promotional material.
* It is agreed that the use of this photograph or videography shall in no way be used in any other forum other than for official University business. I also waive the right that I may have to inspect or approve the finished product, the advertising copy or other matter that may be used in connection therewith or the use to which it may be applied.
* I agree
* I do not agree

NAME OF STUDENT: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

NAME OF PARENT/CARER \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

PARENT/CARER SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_